

Malpas Park Primary School Operational Guidance to Parents

From March 2021

Pupils	Entry and Exit Gate	Drop Off Time	Collect Time
Year 6 without siblings	Large Playground Gate	8:45am	3:15pm
Family Group where the eldest child is based in Year 6	Small Playground Gate	8:45am	3:15pm
Year 5 without siblings	Large Playground Gate	8:50am	3:20pm
Family Group where the eldest child is based in Year 5	Small Playground Gate	8:50am	3:20pm
Year 4 without siblings	Large Playground Gate	8:55am	3:25pm
Family Group where the eldest child is based in Year 4	Small Playground Gate	8:55am	3:25pm
Year 3 without siblings	Large Playground Gate	9:00am	3:30pm
Family Group where the eldest child is based in Year 3	Small Playground Gate	9:00am	3:30pm

Pupils	Entry and Exit Gate	Drop Off Time	Collect Time
Year 2 without siblings	Large Playground Gate	8:45am	3:15pm
Family Group where the eldest child is based in Year 2	Small Playground Gate	8:45am	3:15pm
Year 1 without siblings	Large Playground Gate	8:50am	3:20pm
Family Group where the eldest child is based in Year 1	Small Playground Gate	8:50am	3:20pm
Year R without siblings	Large Playground Gate	8:55am	3:25pm

Pupils	Entry and Exit Gate	Drop Off Time	Collect Time
Morning Nursery	Small Playground Gate	9:00am	11:20am
Afternoon Nursery	Small Playground Gate	12:50pm	3:10pm

It is really important that you focus on the locations and timings of your eldest child because they will be the same for your other children

For example:

If your eldest child is in Year 5 and they have a sibling in Year 1 and a sibling in Reception, they are to be dropped off at the small playground gate at 8:50am and collected at the same gate at 3:20pm.